



## ACSF Frequently Asked Questions

### 1. Where can I find out more information about the ACSF?

Information about the ACSF is available at: [www.innovation.gov.au/acsf](http://www.innovation.gov.au/acsf)

### 2. Where can I get a hard copy of the ACSF?

To request a copy of the ACSF, telephone 13 38 73 and provide your name, position, organisation, postal address and the number of copies required.

The ACSF is available for download from [www.innovation.gov.au/skills/LiteracyAndNumeracy/AustralianCoreSkillsFramework/Pages/Library%20Card/ACSF\\_Document.aspx](http://www.innovation.gov.au/skills/LiteracyAndNumeracy/AustralianCoreSkillsFramework/Pages/Library%20Card/ACSF_Document.aspx)

### 3. Who can use the ACSF assessment tasks?

The ACSF assessment tasks are designed to be used by assessors who are experienced LLN practitioners with a sound working knowledge of the ACSF.

Workplace trainers who are not experienced LLN practitioners may use the tasks, but should seek advice about their judgements from an experienced practitioner.

Anyone using the ACSF assessment tasks, or working with the ACSF, should regularly participate in validation with the broader sector to ensure the judgements made around the ACSF are consistent and accurate.

### 4. Are the assessment tasks free?

Yes, the assessment tasks have been developed with a funding from the Workplace English Language and Literacy (WELL) Resources program through the Department of Industry, and are available to download free of charge.

Assessment tasks should not be rebadged or on-sold. Copyright remains with the Commonwealth of Australia. Please refer to the copyright and acknowledgements document on the Precision Consultancy website.

### 5. Can I change the assessment tasks?

The tasks in the current format are validated by a group of ACSF professionals. The tasks can be contextualised to suit the environment that you assess within, but should always be 'revalidated' to ensure the ACSF levels are agreed and accurate.

Copyright conditions still apply to changed tasks.

### 6. How do I do a pre and post test of an ACSF level? Do you have any pre and post tests?

The tasks can be used for both pre and post assessments. Don't use the same tasks for both with the same candidate.



**7. Are ACSF levels the same as AQF levels?**

The levels of the AQF do not match up with the performance levels of the ACSF.

**8. Where can I get a pre-training assessment task?**

Any of the tasks on our website could be used as a pre-training assessment – the idea is that an assessor would pick and choose ones that are appropriate to the candidate being assessed (refer to the user guide on the website).

**9. How do I score a candidate if they get some of the questions wrong?**

If the candidate gets the question right then the level in the mapping (included at the front of the task) applies to that question. If the task is more open-ended, or if the response could be varied (such as with a writing task), then you will need to make a judgement. Refer back to the ACSF to help make that judgement.

**10. Do you have any assessment tasks at ACSF level 5?**

No. The bank of tasks was developed with WELL Resources funding. The WELL program targets workers with skills at ACSF level 1-3, so most of the tasks in the bank sit with that range.

**11. Can these assessment tasks be used with someone from a non-English Speaking Background or English as a Second Language?**

Yes, but the language of the tasks is English.

**12. Do the tasks have answers?**

No. When we received the funding to build the bank, we asked stakeholders whether they would prefer lots of tasks, or fewer tasks with answers. The response was for more tasks with no answers.

**13. Can I develop my own foundation skills assessments?**

Yes. Precision Consultancy can provide assistance for a consultancy fee.